

# Newly Qualified Teacher Programme

This is an exciting programme, designed following consultation with Headteacher colleagues. The aim is to provide newly qualified teachers with a welcome and introduction to the Gateshead learning community; develop them as reflective practitioners and provide support to school mentors.

## Welcome to Gateshead

Our "Welcome to Gateshead" twilight meeting is an important event for both NQTs and their mentors at the Dryden Centre on 14 September at 4:00pm for a 4:30pm start. (Primary, Secondary and Special)

## Primary and Special Programme

**Booking Instructions:** Schools are required to book NQTs onto the sessions they wish to attend (we cannot guarantee you a place at a session if you have not pre-booked).

**Cost:** £650/£950 (SLA/Non-SLA) per NQT – NQTs are eligible to attend all available sessions within the programme. **Dates and times** may be subject to change; we will endeavour to keep changes to a minimum.

**Venue:** Dryden Centre (Central courses run at the Dryden Centre unless otherwise stated)

**Phase Network Meetings & School Visits:** These are arranged on a termly basis; further information will be shared with schools throughout the year. For further information please contact:

- **Primary** – Melanie Maitland and Dawn Foster
- **EYFS** – Julie Mancini Mentor Support

## Network Meetings and School Visits

The core of the programme is a half termly teaching and learning network twilight, facilitated by an educationGateshead consultant or inspector.

These meetings will be responsive to emerging needs identified by NQTs and their mentors and will also offer the opportunity for themed school visits.

These networks will be phase based (EYFS, KS1 or KS2) and will provide opportunities for NQTs to meet regularly with colleagues teaching within the same phase in school. These networks will be led by a facilitator who will challenge the group to become reflective practitioners, sharing practice and developing a professional dialogue. Each half term there will be opportunities for network teams to visit schools to look at good and outstanding teaching and learning practice. All visits will be supported by the network facilitator and opportunities for reflection and discussion will be built into the visit.

## Central Courses

There will also be an offer of the more traditional centrally delivered courses which will run across the year, offered as half or full days. Sessions offered will include the following:

- Essential safeguarding
- Working with parents
- Improving behaviour
- Accelerated thinking and learning
- Supporting children with SEN
- *and much more...*



## Autumn Term 2017 - Central Courses

Date & Time	Course	Who?
14 September 4-5.30pm	<b>Welcome to Gateshead Steve Horne – Service Director</b> Come along to this informal session to find out what it is really like to be an NQT in Gateshead	All NQTs & NQT Mentors
05 October 1.15-4pm	<b>Working with Parents</b> <ul style="list-style-type: none"> <li>• Recognise and value the importance of personal cultures</li> <li>• Understand the benefits of working with parents</li> <li>• Identify interaction styles for building and maintaining positive reciprocal relationships</li> </ul>	KS1 and KS2 NQTs
19 October 1.15-3pm	<b>Safeguarding</b> <ul style="list-style-type: none"> <li>• To understand what is meant by child abuse and neglect</li> <li>• To recognise common signs that a child may be being neglected or abused</li> <li>• To understand the local inter-agency child protection arrangements</li> <li>• To know how to act if there are concerns about a child's care or safety</li> </ul>	All NQTs
09 November 1.15-4pm	<b>Formative Assessment</b> <ul style="list-style-type: none"> <li>• Effective strategies for formative assessment</li> <li>• Use of success criteria</li> <li>• The importance of feedback</li> <li>• Engaging children in the assessment process</li> </ul>	KS1 and KS2 NQTs
09 November 1.15-4pm	<b>EYFS Observation, Assessment and Planning</b> <ul style="list-style-type: none"> <li>• To explore the principles involved in effective observation.</li> <li>• To practice observation</li> <li>• To link the process of observation to considering next steps in children's learning.</li> </ul>	EYFS NQTs
30 November 1.15-3.45pm	<b>SEND: Identifying Barriers to learning</b> <ul style="list-style-type: none"> <li>• An overview of High incidence needs</li> <li>• Identification and intervention strategies</li> </ul>	All NQTs

Phase Network	School Visit
<b>KS1 &amp; KS2</b> Venue: Greenside Primary School Date: 12 October 2017 Time: 4.00-5.15 • Marking Strategies  <b>EYFS</b> Venue: Dryden Centre Date: 28 September 2017 Time: 3.30-5.00 • EYFS Focus	<b>KS1 &amp; KS2</b> Venue: Birtley East/Front St Primary (venue allocated on application) Date & Time: 16 November 2017, 8.30-11.45 • Teaching & Learning Focus  <b>EYFS</b> Venue: Marlborough Primary School Date: 16 November 2017 Time: 8.30-11.45 • Learning and Teaching – plan,do,review/active learning/outdoor learning

### Mentor Support

Support for mentors will be provided through a training session, there will then be ongoing support throughout the year. \*Separate Primary and Secondary sessions will be delivered.

#### 21 September - NQT Mentor Training

- Legal requirements
- Documentation for the NQT and Mentor, including examples of good practice
- Expectations of the NQT throughout the year
- Opportunity to share practice and hear from NQT mentors

**Time:** Secondary 8.30-10am  
 Primary 1.15-3.15pm (repeated 25 January 2018 – Primary only)

## Spring Term 2018 - Central Courses

Date & Time	Course	Who?
11 January 1.15-4pm	<b>Improving Behaviour</b> <ul style="list-style-type: none"> <li>To understand the key principles of positive behaviour management</li> <li>To raise awareness of personal skills required to promote positive behaviour management</li> <li>To develop a range of strategies that can create a positive atmosphere when working in schools</li> </ul>	KS1 and KS2 NQTs
11 January 1.15-4pm	<b>Conflict Resolution</b> <ul style="list-style-type: none"> <li>Recognising conflict as a learning opportunities for young children</li> <li>Problem prevention strategies</li> <li>Using 6 steps to resolve conflicts</li> </ul>	EYFS NQTs
25 January 1.15-4pm	<b>Working with Teaching Assistants</b> <ul style="list-style-type: none"> <li>Working collaboratively with Teaching Assistants and Support Staff</li> <li>Effective and ineffective practice in the classroom</li> <li>Ofsted guidance and best practice</li> </ul>	KS1 and KS2 NQTs
25 January 1.15-4pm	<b>Working in a Team</b> <ul style="list-style-type: none"> <li>Explore the benefits of working in a team</li> <li>Understand personal position within a team and identify team stages</li> <li>Define solutions to issues and problems associated with team work</li> </ul>	EYFS NQTs
08 February 1.15-4pm	<b>Active Learning Strategies - The session will explore how these can be used in the classroom.</b> Research shows that when children are engaged in Active Learning Strategies they: <ul style="list-style-type: none"> <li>become successful, lifelong learners</li> <li>develop vital skills, knowledge and positive attitudes to learning</li> <li>recall, understand and enjoy their learning</li> <li>are more resilient and prepared to take risks</li> <li>make rapid progress.</li> </ul>	KS1 and KS2 NQTs
08 February 1.15-4pm	<b>Active Learning/Characteristics of Effective Learning</b> Explore the 3 characteristics of effective learning <ul style="list-style-type: none"> <li>Understand how the characteristics underpin learning dispositions and enhance learning power</li> <li>Identify behaviour that demonstrates the 3 characteristics</li> <li>Reflect on the enabling environments that nurture the characteristics</li> </ul>	EYFS NQTs
01 March 1.15-4pm	<b>Good to Outstanding</b> <ul style="list-style-type: none"> <li>What is the most effective teaching and how do you support excellent learning?</li> <li>What is the difference between teaching and learning?</li> <li>Excellent teaching from an Ofsted perspective?</li> </ul>	All NQTs

Phase Network	School Visit
<b>EYs, KS1 &amp; KS2</b> Venue: Glynwood Primary Date: TBC Time: 4.00-5.15	<b>KS1 &amp; KS2</b> Venue: Caedmon/Emmaville Primary (venue allocated on application) Date & time: TBC <ul style="list-style-type: none"> <li>Teaching &amp; learning focus</li> </ul> <b>EYFS</b> Venue: TBC Date & Time: TBC <ul style="list-style-type: none"> <li>Learning &amp; Teaching Focus – plan-do-review / active learning / outdoor LE</li> </ul>

## Summer Term 2018 - Central Courses

Date & Time	Course	Who?
19 April 1.15-4pm	<p><b>Art Appreciation, Analysis and Evaluation</b>  <b>Venue: Baltic Centre for Contemporary Art</b></p> <ul style="list-style-type: none"> <li>• Strategies for helping children to understand and appreciate visual art</li> <li>• Support in helping children to enjoy and engage with the visual arts</li> <li>• Insight into using the gallery as a resource</li> </ul>	All NQTs
03 May 1.15-4pm	<p><b>Accelerated Thinking and Learning Skills</b></p> <ul style="list-style-type: none"> <li>• Practical methods to support pupils in becoming more independent and increasing their ability to think logically and creatively</li> </ul>	KS1 and KS2 NQTs
03 May 1.15-4pm	<p><b>Plan, Do, Review</b></p> <ul style="list-style-type: none"> <li>• Explore the rationale and effectiveness of developing children's thinking skills</li> <li>• Identify and use a range of planning and recall strategies</li> <li>• Review of daily routine to accommodate PDR</li> </ul>	EYFS NQTs
24 May 9-3pm	<p><b>Learning Outside the Classroom</b>  <b>Venue: Sue Hedley Nursery School, Hebburn. Appropriate outdoor clothing &amp; footwear required</b></p> <ul style="list-style-type: none"> <li>• Understand what children 'do' in the outdoors</li> <li>• Unpick and explore the possible range of outdoor experience and provision for children outdoors</li> <li>• Opportunity to think about own outdoor context and make plans for developing the outdoor provision</li> </ul>	EYFS NQTs
24 May 9-4pm	<p><b>Learning Outside the Classroom - Appropriate outdoor clothing &amp; footwear required</b></p> <ul style="list-style-type: none"> <li>• To understand the benefits of learning outside the classroom and explore the potential of school grounds as a place for learning and teaching</li> <li>• To experience a range of activities and explore how these can be differentiated and applied to different ages and abilities</li> <li>• To explore the practicalities of taking groups outdoors and overcome potential barriers to learning outside the classroom to develop own ideas for teaching and learning outside the classroom</li> </ul>	KS1 and KS2 NQTs
14 June 10-3pm	<p><b>Gateshead as a Learning Resource</b>  <b>Venue: Offsite training &amp; walking tour session – appropriate outdoor clothing, footwear and PACKED LUNCH required</b></p> <ul style="list-style-type: none"> <li>• Discover how to deliver the 'local' element of the new history curriculum in an engaging and hands-on way</li> <li>• Learn how to develop investigative and research skills using resources available in Gateshead</li> <li>• Find out about an event that shook Victorian Gateshead to the core</li> <li>• Develop the skills and confidence to use local history as inspiration for a cross-curricular approach to learning</li> </ul>	All NQTs

Phase Network	School Visit	
<p><b>EYs, KS1 &amp; KS2</b>            Venue: Dryden Centre            Date &amp; Time: TBC            • Celebration meeting</p>	<p><b>KS1 &amp; KS2</b>            Venue: TBC            Date &amp; time: TBC            • Teaching &amp; learning focus</p>	<p><b>EYFS</b>            Venue: Sue Hedley Nursery, Hebburn            Date &amp; Time: 24 May 2018, 3.00-4.30pm            • Enabling Environment (same date as outdoor learning so NQT can remain)</p>

**Check out pages 25 - 31 of the School Support and Development Programme for relevant specific Literacy and Mathematics courses**

# Newly Qualified Teacher Welcome & Mentor Sessions

## Welcome to Gateshead (Primary, Secondary and Special)

Our "Welcome to Gateshead" twilight meeting is an important event for both NQTs and their mentors.

**Date:** 14 September 2017    **Time:** 4pm for a 4:30pm start    **Venue:** Dryden Centre

Please book \_\_\_ places at the above.

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

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## NQT Mentor Training (Primary, Secondary and Special)

**Date:** 21 September 2017    **Time:** 1.15-3.15pm (Primary) 8:30-10am (Secondary)    **Venue:** Dryden Centre

- Legal requirements
- Documentation for the NQT and Mentor, including examples of good practice
- Expectations of the NQT throughout the year
- Opportunity to share practice and hear from NQT mentors

Primary     Secondary    (Please tick)

Please book \_\_\_ places at the above.

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

School: \_\_\_\_\_ Contact No: \_\_\_\_\_

Signed (Head/Senior Leader): \_\_\_\_\_ Date: \_\_\_\_\_

Please complete and return to

Education Workforce Development Team, Dryden Centre, Evistones Road, Gateshead, NE9 7HW.  
Fax: 0191 433 8764    Email: educationGateshead@gateshead.gov.uk

# NQT Programme Central Courses

## Summary & Booking Form

**Please book the following sessions for our NQT. Programme Cost: £650.00 / £950.00 (SLA/Non-SLA)**

NQT Name: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of School: \_\_\_\_\_ Contact Telephone No.: \_\_\_\_\_

School Type (please ✓)  LA  Academy  Private

Purchase Order No. (Academies, Private & Non-Gateshead Schools): \_\_\_\_\_

Course Title	Date	Time	Venue	Suitable for	Will Attend ✓
NQT Phase Network Meeting Autumn - EYFS	28-Sep-17	3.30-5.00	Dryden	NQT EYFS	
NQT Working with Parents	05-Oct-17	1.15-4	Dryden	NQT KS1&2	
NQT Phase Network Meeting Autumn - KS1 & KS2	12-Oct-17	4-5.15	Offsite	NQT KS1&2	
NQT Safeguarding	19-Oct-17	1.15-3	Dryden	NQT ALL	
NQT Formative Assessment	09-Nov-17	1.15-4	Dryden	NQT KS1&2	
NQT Observation, Assessment and Planning - EYFS	09-Nov-17	1.15-4	Dryden	NQT EYFS	
NQT School Visits Autumn - EYFS	16-Nov-17	8.30-11.45	Off-site	NQT EYFS	
NQT School Visits Autumn KS1 & 2	16-Nov-17	8.30-11.45	Off-site	NQT KS1&2	
NQT SEND: Identifying Barriers to Learning	30-Nov-17	1.15-3.45	Dryden	NQT ALL	
NQT Improving Behaviour	11-Jan-18	1.15-4	Dryden	NQT KS1&2	
NQT Conflict Resolution - EYFS	11-Jan-18	1.15-4	Dryden	NQT EYFS	
NQT Working with Teaching Assistants	25-Jan-18	1.15-4	Dryden	NQT KS1&2	
NQT Working in a Team - EYFS	25-Jan-18	1.15-4	Dryden	NQT EYFS	
NQT Active Learning Strategies	08-Feb-18	1.15-4	Dryden	NQT KS1&2	
NQT Active Learning/Characteristics of Effective Learning - EYFS	08-Feb-18	1.15-4	Dryden	NQT EYFS	
NQT Good to Outstanding	01-Mar-18	1.15-4	Dryden	NQT ALL	
NQT Phase Network Meeting Spring - EYFS, KS1 & KS2	tbc	4-5.15	Off-site	NQT ALL	
NQT School Visits Spring - EYFS	tbc	tbc	Off-site	NQT EYFS	
NQT School Visits Spring KS1&2	tbc	4-5.15	Off-site	NQT KS1&2	
NQT Art Appreciation, Analysis and Evaluation	19-Apr-18	1.15-4	Off-site	NQT ALL	
NQT Accelerated Thinking and Learning Skills	03-May-18	1.15-4	Dryden	NQT KS1&2	
NQT Plan, Do, Review - EYFS	03-May-18	1.15-4	Dryden	NQT EYFS	
NQT Learning Outside the Classroom	24-May-18	9-4	Dryden	NQT KS1&2	
NQT Learning Outside the Classroom - EYFS	24-May-18	9-3	Offsite	NQT EYFS	
NQT School Visits Summer - EYFS	24-May-18	3-4.30	Off-site	NQT EYFS	
NQT Gateshead as a Learning Resource	14-Jun-18	10-3	Off-site	NQT ALL	
NQT Phase Network Meeting Summer- EY, KS1 & KS2	tbc	tbc	Dryden	NQT ALL	
NQT School Visits Summer KS1&2	tbc	tbc	Off-site	NQT KS1&2	

### Please only book courses that you agree with your mentor.

If you are unable to attend any of the sessions it is essential that you let us know as soon as possible and at least 2 days in advance.

Head/Senior Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mentor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NQT Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Please complete, sign, copy and return to Education Workforce Development Team.

**Post:** CPD Team, educationGateshead, Dryden Centre, Evistones Road, Gateshead, NE9 7HW.

**Fax:** 0191 433 8764

**Email:** educationGateshead@gateshead.gov.uk